



## **Helsby Hillside Primary School Behaviour and Discipline Policy**

This policy is written after close consideration of the DfE publication 'Behaviour and Discipline in Schools', January 2016.

We are aware that we share responsibility with parents for the children in our care and make every effort to provide the care which any responsible parent would be expected to make. We seek to create an atmosphere of co-operation and mutual respect, regardless of age, sex, sexual orientation, race, colour, nationality, ethnic or national origins, disability, religion or belief, sexual orientation or marital/civil partnership status or gender reassignment.

Therefore, children are encouraged to be aware of the needs of others from the early years where children agree rules of behaviour within their classroom. There are rules for general behaviour around the school. Children are made aware of these and of the sanctions that may occur if they are not followed. We have found that positive reinforcement and the reward of good behaviour is the key to good discipline.

If necessary, parents of children are contacted, and discussions are held in order that the home and school can work together to enable the child's behaviour to improve. Misbehaviour is dealt with seriously and may include the withdrawal of privileges. We encourage independence and self-discipline with the aim that our children will be able to work together responsibly.

It is important that we recognise good behaviour and use it as a positive example to the children. It is vital therefore that we have a system in place which rewards desirable behaviour and excellent attitudes.

### **Headteacher Statement**

The Headteacher has determined that all measures regarding behaviour in school are taken with a view to:-

- a) Promoting, among pupils, self-discipline and proper regard for authority,
- b) Encouraging good behaviour and respect for others on the part of pupils and, in particular, preventing all forms of bullying among pupils,
- c) Securing that the standard of behaviour of pupils is acceptable
- d) Securing that pupils complete any tasks reasonably assigned to them in

- connection with their education, and
- e) Otherwise regulating the conduct of pupils

The Headteacher in determining such measures, is

- a) acting in accordance with the current statement made by the governing body under section 88(2)(a), and
- b) has regard to any notification or guidance given to him under section 88(2)(b)

### **Governing Body Statement regarding behaviour**

The governing body of Helsby Hillside Primary School recognise the importance of a strong behaviour policy to support staff in a consistent approach to managing behaviour, including the use of rewards and sanctions.

They expect all pupils to behave well with proper regard for authority. The governors have worked with the Headteacher and school staff to develop Hillside's 'Code of Conduct' and this, together with our 'Steps System' forms the basis of our behaviour policy in school.

### **Responsibilities**

To help us encourage good standards of behaviour we have set out clear expectations for our pupils, staff, parents/carers and governors.

#### **All pupils are expected to:**

- Follow the rules of the school (SEE BELOW) both in school and on the playground.
- Work hard, do their best and complete all work set.
- Tell the truth when incidents do occur so that these can be dealt with correctly.

#### **All adults in school are expected to:**

- Model to the children appropriate behaviour.
- Provide interesting and stimulating work, which is appropriate to each child's needs.
- Treat all pupils fairly and justly.
- Recognise possible times where inappropriate behaviour may occur and seek avenues to avoid this.
- Praise and reward good work and appropriate behaviour.
- Apply sanctions in a consistent way.
- Remind children of school rules, rewards and sanctions regularly.
- Encourage appropriate behaviour in class and around school – hold positive values and attitudes and adopt high standards of behaviour in their professional role.

**All parents/carers are expected to:**

- Model to the children appropriate behaviour.
- Support the Behaviour Policy.
- Bring and collect their child on time.
- On the first day of absence inform the school of the reason.
- Dress their child in school uniform (labelled with the child's name). Black shoes should be worn.
- Share their concerns about their child's education, welfare and behaviour with the school.
- Take an active interest in their child's work and achievements.
- Be willing to help their child with their work in school and at home.
- Listen to their children read regularly (see Homework Policy).

**All Governors are expected to:**

- Model to the children appropriate behaviour.
- Take an interest in the life and the work of the school.
- Act as a point of contact for parents, staff and the local community; raising issues with the school leadership team and participate in governors' meetings.

**Reward System**

Each class, together with their teacher, discusses the school's Code of Conduct and agrees a class charter of rules which the children sign up to. They should also decide upon a 'suitable' and realistic class reward system for good behaviour. This may be in the form of stickers, certificates, team points, individual reward slips, the 'class dojo', etc. Each week in Monday assembly the class teacher will decide if the class can move in towards the centre of the target in the hall. If a class reaches the centre of the target in a half-term, they will be able to have a special reward, e.g. 'cinema afternoon'.

To enable the children to be familiar with expected modes of behaviour we have devised Hillside's Code of Conduct.

**Steps System**

Hillside operates a behaviour policy throughout the school. The basis of this policy is that the children are given a certain number of chances to modify their behaviour before any withdrawal of privileges is enforced. Children who choose not to follow the class and school rules will find themselves entering onto a 'steps system' that will allow them time to amend their behaviour. In the early years foundation stage, a visual system is used. The children will be given warnings in the form of steps, for each misdemeanour. The highest step a child will reach in a day will be step 5 and upon reaching this step the parents of the child will be called in to discuss what has led up to the poor standard of behaviour. Steps will not be carried over onto the next day and each child will start afresh with 'a clean slate'.

- Step 1:* Initials on the board (a warning to improve)  
*Step 2:* Initials will appear again and they will miss part of a break time.  
*Step 3:* Spend 15 minutes with another teacher.

- Step 4:* Sent to discuss their behaviour with the Headteacher.  
*Step 5:* Parents will be asked to discuss the behaviour with the class teacher. Children will complete a Behaviour Journal.

In order to promote good behaviour and encourage positive attitudes, children will be rewarded with stars, stickers and team points. These will be given out by any member of staff for such things as excellent work, politeness, courtesy etc.

## **Hillside's Code of Conduct**

Within an effective learning environment, children must feel secure, happy and assured of success. In order to assist us in providing this at Hillside we have in place a Code of Conduct which operates in the following way:-

### **In School**

There are 5 Golden Rules which are followed at all times.

- ❖ Follow instructions the first time you are asked
- ❖ Allow others to work and play without interruption
- ❖ Keep your hands and feet to yourself and only use kind words
- ❖ Respect others and respect school property
- ❖ Always move sensibly around school and around the classroom

Appropriate behaviour is recognised and rewarded through praise, by stickers, certificates and stars. As we believe that everyone is responsible for their own behaviour and chooses whether to behave appropriately or inappropriately, the steps system will come into operation if children behave inappropriately. (See Steps System attached).

### **Break and lunch times**

The 5 Golden Rules apply at break time and lunchtime too. Lunchtime assistants and the teacher on duty will remind children of this and, if necessary, ask children who are choosing not to follow the rules to stand against a wall for 5 minutes 'Time Out'.

After 5 minutes the children can resume their play. Should anybody continue to choose not to follow our rules, they will be sent to the head teacher.

### **Monitoring behaviour**

Class teachers monitor behaviour at least once every term and the date is collated to form an evidence base so a clear judgement can be made about behaviour across school.

Reviewed by all staff on 2<sup>nd</sup> September 2022